



Summit View Academy PTSA
November 4th, 2021 Board Meeting Agenda
In attendance:



Amy Brossart , President
Catrina Meredith, Ways and Means
Kim Glick, Secretary & Donations Chair
Melissa Martz, Parent
Angelina Caliguri- Schrand, Commun. Chair
Roberto, parent

Shara Flynn, Finance Chair
Jackie Woolfolk, Treasurer
Cary Wolking, Teacher Rep
Katie Ockerman, parent
Michelle Wischer, Volunteer Chair
Elizabeth Mozea, VP Hospitality

Call to Order @ 7:03p

- **Welcome/Introductions**

Amy Brossart

PTSA Business

- **Art Club Mural:** Mr. Fangman requested that the lunch rooms be spruced up. The art club has agreed to paint a mural, but has asked that PTSA purchase the supplies for them to complete the task. Motion to approve made by Cary Wolking, teacher representative. Kim Glick agreed to second the motion. All in attendance were in favor of supporting the mural.
- **School Kitz renewal:** Contract has been signed to renew with this same company. Stephanie Wagner will continue to organize the school kitz. The lists are reviewed by the site base council for approval each year.
- **Officer Bennett - School Safety and Security Renewal:** Officer Bennett has requested that the PTSA once again pay for the renewal of this subscription. \$149.00 is the cost of the safety subscription. Motion to approve was made by Jackie Woolfolk, treasurer. Angelina Caliguri-Schrand agreed to second the motion.

Amy Brossart

Treasurer Report: Packet Included for review

- **Reimbursements method (email to follow):** Moving forward, please try to make purchases through one of the members that have the PTSA card. It will make record keeping more efficient and easier on the treasurer. This is especially important for any large dollar purchases.
- **Updated budget:** Amy and Jackie are working with KY PTSA on revising the budget as we are currently out of compliance due to the overage raised with the fundraisers. Line items for donation items have also been added.

Jackie Woolfolk

Membership

- **Update:** Adam Leigh has decided to step down from this role. He has been removed from the board facebook page and group text.
- **Recruit new VP Membership:** Please discuss opportunities with any prospects.
- **Board Members MUST be a PTSA member:** Mr. Fangman and Jerrane are still in need of completing their memberships.

Amy Brossart

Ways & Means Report

Currently working on re-wording fundraiser forms so that the profits can cover more areas and items. This will allow the funds to be allocated more efficiently.

- **Mumkin Sale Wrap Up:** We brought in over \$10k. Discussion on if we should continue managing the mumkins, or try to give it back to 5th and 8th grade for their class trips. Catrina mentioned that if we keep it the dates need to be moved so that it's not so close to the fun run. Those in attendance discussed the pro's and con's of all possibilities. Conversation tabled to re-visit at a later date.
- **Fun Run Wrap Up:** Pie an admin date is to be scheduled, planned prior to Thanksgiving break.
- **Spring Flower Sale:** Sale will begin in March, delivery/pick up will be a Sunday in April.

Catrina Meredith

Hospitality

Elizabeth Mozea

- **Spirit Wear:** 1st sale brought in \$500. Post was made in the PTSA facebook group about the next spirit wear sale. Will run through the 12th and sales are online only this time. We will get \$1/item sold and we are using Murray for this sale. Items will be in on 12/15. Moving forward, we will be looking at a different vendor as Murray has been difficult to work with, backs out on dates promised for production and options wanted are not available.
- **Santa Shop:** Virtual again this year. Will run 11/24 through 12/3 and pick up will also be 12/15.
- **Thanksgiving:** Would like to purchase individual pies for staff. Idea to apply a QR code to the boxes that takes the staff member to the PTSA membership page. To be placed out prior to thanksgiving. Amy Brossart to purchase from Walmart. Those is attendance supported idea.:

Programs - Events

Karla Meyer

- **Holiday Program (Elizabeth):** 12/15, Discussing take and go kits for the stations. Ryan Wolfolk volunteered by spouse, Jackie, to be the photographer. Cocoa station, craft station.
- **8th Grade Dance (Elizabeth):** A motion was made by Jackie Wolgolf, treasurer to change the standing rules to be that a board member must be the chair/ leader of any committee for and PTSA funded events. Shara, finance chair, agreed to second this motion.
- **Birthday Bags (Katie O.):** 500 bags were delivered, the rest are being put together.
- **Winter/Holiday Event:** Coney Nights of Lights, Movie night, cyclones, strike and spare. All options for PTSA night event.
- **Spring Event:** Many options discussed for possible locations to host an event.

Volunteers

Michele Wisner

Will need volunteers for 12/15 to cover the Holiday Program stations, spirit wear pick up and santa shop pick up. Please be sure to log your hours and turn into Michele.

Donations: None needed at this time; verify sponsorship check. **Kim Glick**

Supply Management

Jerann Barnett

- **Shed shelves:** Josh Koch offered to help build/install. Will post for help in the newsletter.

Old Business

Amy Brossart

Water bottle refill stations still need to be installed.

- **Follow-up on leads from last meeting:**
- **Teacher Grant Update**
- **Teacher's Lounge**

Kim Glick

Committee members: Kim, Karla, Melissa, Jackie, Amy, and Katie. Ok for one remodel to use the grant towards. Still waiting to hear from KY PTSA about what we can and can't use the funds towards. Waiting to hear back from the KCSD about painting.

Adjourned at 8:41pm